

PRINTING OF TRAINING MANUALS, WORKBOOKS, POSTERS AND TRAINERS GUIDES

NATIONAL COMPETITIVE TENDER - CONSULTANCY FIRM REQUIRED

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH through the Market Oriented Value Chains for Jobs and Growth in The ECOWAS Region (MOVE) project invites **qualified service providers** to express their interest in the above consultancy work.

Background of MOVE

The Market-Oriented Value Chains for Jobs and Growth in the ECOWAS Region (MOVE) project is commissioned by the Bundesministerium für wirtschaftliche Zusammenarbeit und Entwicklung (BMZ) and co-financed by the Bill and Melinda Gates Foundation (BMGF). The project is being implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH. The overall (main) objective of MOVE is to build market-oriented and resilient value chains (rice and cashew) that contribute to the creation of income and employment in the ECOWAS region.

The MOVE Project is being implemented in Nigeria, Ghana, Burkina Faso, Cote d'Ivoire, and Sierra Leone

It has five (5) main output areas:

- Output 1: Increasing the value creation of processing in the ECOWAS region
- Output 2: Improve the economic /environmental sustainability of agricultural systems
- Output 3: Improving the marketing of regional products
- Output 4: Disseminating good practices in promoting inclusive business models
- Output 5: Strengthening public-private cooperation in policymaking

The trainer's guides, manuals and workbooks have already been designed with an appropriate layout according to the GIZ/MOVE design guidelines for online and print publications and are ready for printing.

These materials include:

- Rice Farmer Business School (FBS) Manuals
- Rice Farmer Business School (FBS) Trainers Guide
- Rice Farmer Business School (FBS) Posters
- Sustainable Rice Production (SRP) Trainers Guide
- Sustainable Rice Production (SRP) Posters
- Rice Parboiling Economics Manual
- Good Parboiling Practices Trainers Guide
- Farmer-Based Organization (FBO) Posters
- Composting Training Posters

Printing these materials will ensure effective knowledge transfer and support for smallholder rice farmers, enabling them to adopt best practices in sustainable rice production training, Farmer Business School training, Diversification Activities, Parboiling techniques and Composting methods.

Tenderers will be required to provide the following:

- Company Profile
- Sample works done in the past
- Priced Quotation (to each Required Specification via the Link below)
- Valid Tax Clearance Certificate
- Business Registration Certificate
- VAT Registration Certificate
- Valid SSNIT Clearance Certificate
- Declaration of Business Ownership by General Manager (3) or (Inclusion of Form A for Sole Proprietorship or Form 3 for Limited Liability)
- **Bidders must submit two (2) Copies of the tender documents.**

PLEASE NOTE:

THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

ALL PROSPECTIVE BIDDERS ARE REQUIRED TO PERFORM THEIR TAX OBLIGATIONS IN GHANA.

NOTE:

- **Kindly Visit the link for Terms of Reference, Specifications and other documents to be used in preparing your Technical and Price Quotation for each Required Specifications)**
- **Kindly contact the email address indicated for procurement concerns.**

Link- www.giz.de/en/worldwide/115442.html

Delivery period must be indicated.

Tenders should be addressed according to the **Tender Number: 91188505/21.2199.4-300.02 "Printing of Training Manuals, Workbooks, Posters and Trainers Guides"** and submitted to:

The Procurement Unit
GIZ Office
P.O. Box KA 9698
Accra Office

Location: **No.7 Volta Street, Airport Residential Area, Accra**

To All Bidders:

- Bids must be submitted at the **GIZ Ghana Country Office Reception.**
- The deadline for submission is **03.07.2025 until 11:59 PM.**
- Documents should be submitted as early as possible before the deadline.
- Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- The guards need to be told by the person submitting the documents that they are submitting tender documents.
- Always send a receipt with your documents stating the number of the tender.
- This receipt will be signed by the receptionist or a guard (in case of exceptional drop off at the guard's booth) to provide the bidder with a proof of delivery / submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.

ONLY SHORTLISTED FIRMS WILL BE CONTACTED